

KentuckyHistoricalSociety

The Kentucky Historical Society (KHS) is a state agency and membership organization that is fully accredited by the American Alliance of Museums. The KHS mission is to educate and engage the public through Kentucky history in order to confront the challenges of the future.

KHS is seeking an Associate Editor I to join the Research & Interpretation staff. The Associate Editor will play an important role in the production of the state history journal, the *Register of the Kentucky Historical Society (Register)*, and will coordinate the KHS scholarly research fellowship program. In addition, the Associate Editor will assist the *Civil War Governors of Kentucky Digital Documentary Edition (CWG-K)* project when time permits.

The *Register* is a peer-reviewed, quarterly journal that has published the work of leading scholars since 1903. *Register* duties will include manuscript evaluation, copyediting, proofreading, and article recruitment. The research fellowship program hosts academic scholars for short-term work in KHS archives. Duties will include soliciting and evaluating applications, managing award budgets, coordinating research visits, and hosting fellow presentations for KHS staff and the public. The CWG-K is a multiyear digital documentary editing project that will locate and make available about forty thousand documents written by and to Kentucky's Civil War governors. CWG-K duties will include transcribing, annotating, proofing, and preparing historical documents for digital publication.

This position requires a background in historical research and publication, solid computer skills, and the ability to work well with collaborative project teams.

MINIMUM REQUIREMENTS

- M.A. in U.S. history or related field;
- Valid driver's license;
- Must be detail-oriented and able to complete multiple assigned tasks accurately and efficiently; and
- Must write and communicate effectively.

PREFERRED QUALIFICATIONS

- Ph.D., with research specialization in and/or knowledge of Kentucky history.
- Working knowledge of, or experience with, scholarly editing and academic publishing.

Annual salary is \$37,008.72. Benefits include paid health and life insurance, vacation and sick leave, holiday pay, state retirement and optional deferred compensation plan. This is a full-time position located in Frankfort, KY.

To apply, e-mail complete dossier, including cover letter, c.v. or resume, transcripts, contact information for three professional references, and a short (20–30 printed page) writing sample (all files in MS-Word or PDF format), to khs.hr@ky.gov. No phone calls please.

Application deadline is June 24, 2015. Anticipated start date is August 1, 2015. Equal Opportunity Employer M/F/D

To learn more about the Kentucky Historical Society, go to <http://history.ky.gov>.